

**ACTION IN WRITING AND WITHOUT MEETING  
OF THE MEMBERS OF**

**\_\_\_\_\_ CONDOMINIUM ASSOCIATION, INC.**

The Undersigned being all of the Members of \_\_\_\_\_ Condominium Association, Inc., an Ohio Non-Profit Corporation (the "Corporation"), do hereby take and adopt the following actions, in writing and without meeting, pursuant to Ohio Revised Code Section 1702.25.

**RESOLVED:** The Board of Managers of the Corporation shall consist of \_\_\_\_\_ (\_\_) persons both/all of whom are Members and Unit Owners as follows:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The term of office shall be for a period of one (1) year and thereafter until their successor or successors are duly qualified and elected.

Dated: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ACTION IN WRITING AND WITHOUT MEETING  
OF THE BOARD OF MANAGERS OF**

\_\_\_\_\_ **CONDOMINIUM ASSOCIATION, INC.**

The undersigned being all of the Members of the Board of Managers of \_\_\_\_\_ Condominium Association, Inc., (the "Corporation"), do hereby take and adopt the following actions in writing and without meeting pursuant to Ohio Revised Code Section 1702.25.

**RESOLVED:** That the officers of this Corporation, to serve for a term of one (1) year or thereafter until their successor or successors are duly qualified and elected, shall be:

_____	President
_____	Vice President
_____	Secretary
_____	Treasurer

**RESOLVED:** The Building Manager, to serve for a term of one (1) year or thereafter until his or her successor is chosen, shall be:

\_\_\_\_\_

Dated:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_