

ANNUAL Meeting of Unit Owners – Building 00
1234 Street Drive Condominium Association

A G E N D A

Month 00 2000 – at 1234 Street. – 7:00 pm

1. **CALL TO ORDER:** President, _____, at _____ pm

2. **ATTENDANCE:**

1000 - LAST NAME: ___ FIRST ___ FIRST

3. **MINUTES OF PREVIOUS MEETING:** 00/00/2000

4. **REPORTS OF OFFICERS:**

a. President –

b. Treasurer – Financial Report – Total Funds 00,000.00 as of July 2000

5. **OLD BUSINESS:**

a. Item here –

b. Item here –

c. Item here –

6. **NEW BUSINESS:**

Nomination & Election of Officers:

Name President

Name Building Representative

Name Vice-President

Name Statutory Agent

Name Secretary

Name Manager

Name Treasurer

7. **ADJOURNMENT:** Time: _

Motion by: _____ Second by: _____

Vote: 1000 _____, _____ 1000 _____, _____ 1000 _____, _____ 1000 _____